



**PLAY**  
**PALS**

a ministry of  
Ridgecrest Baptist Church

# WE WANT YOU TO JOIN US FOR



## PLAYPALS

(Parent's Morning Out)

Ridgecrest Baptist Church

1231 Fortner Street Dothan, AL 36301

The purpose of the PLAYPALS Ministry of Ridgecrest Baptist Church is to provide a means of ministry to both children and parents. Our goal is to build positive foundations in the lives of children by meeting their mental, social, physical, and spiritual needs through an age-appropriate schedule and Bible-based curriculum, and to provide satisfying experiences and loving relationships at church that will communicate God's love in terms preschoolers can understand.

**Tuition: First Child - \$85 for 2-day program- monthly (Tuesdays and Thursdays)  
Second Child - \$40 for 2-day program- monthly (Tuesdays and Thursdays)**

**Annual Activity Fee: \$50 per child**

Tuition payments are due in full the first of each month. Please pay for the entire month at a time. Tuition is not prorated based on the number of weeks in a month because tuition is already rated to cover the cost of expenses of the program. This ministry is operated on a nonprofit basis; therefore, tuition covers only the estimated cost of supplies, snacks and payroll.

### IMPORTANT INFORMATION:

- PLAYPALS will be conducted each Tuesday & Thursday from 8:30 a.m. until 12:30 p.m. in the preschool building, during the school year, with the exception of the holidays (*Fall Break, Spring Break, Thanksgiving and Christmas holidays*) for the school system. In the summer the program will be conducted on Thursdays only.
- Drop off time for your child is between 8:15 a.m. and 8:30 a.m., please allow him/her to remain for the entire four-hour session. Pick up time is 12:30 p.m. Children find security in a familiar schedule. Early pick-ups and late drop offs are very disruptive to the other children and are strongly discouraged. Each room will follow a plan of activities for the day. These activities include, but are not limited to, free play, circle time, art activities, music, quiet time and outdoor playtime.
- Pick up time is at 12:30 p.m. A fee will be charged if you are tardy picking up your child. **\$5 fee after the first 10 minutes, afterwards the fee is \$1 per minute. This fee will be added to your tuition.**
- Drop off and sign in for PLAYPALS is at the Preschool West entrance on Martin Street. All children must be signed in and out each day.

- Enrollment is limited. Drop-in care will be available by call-in requests based solely on prior absentee notification. Drop-in care is **\$15 per day**, plus a annual **registration fee of \$50**. Once you have been accepted as a regular attendee in the PLAYPALS program you are not eligible to pay the drop-in fee for a month not fully attended. In other words, no vacations are given. If a problem should arise please request to speak with the Director of Preschool Ministries to discuss your situation.
- No refunds will be given unless you must withdraw your child due to serious illness, death or extenuating circumstances. If a refund is requested, it must be done so in writing to the Director of Preschool Ministries.
- If your child misses two days of your scheduled PLAYPALS time consecutively without notice to the director, your child's position may be terminated.
- A two-week notice is requested if you plan on withdrawing during a semester.
- We request that if your child is ill and will not be attending for the day that the PLAYPALS director be notified as soon as possible (see numbers listed below) so drop-in requests can be met for the day.
- **Illnesses:** If your child has experienced any of the following symptoms within 24 hours of PLAYPALS, we ask that he/she not attend: fever, vomiting, diarrhea, sore throat, yellow runny nose, discharge from the eyes, or signs of head lice.
- If a child becomes ill while at PLAYPALS, when possible he/she will be isolated until a parent or other specified adult can come to take the child home.
- Please send a healthy lunch and drink each time your child attends ensuring that his/her name is written clearly on the outside of the bag or lunchbox. Please do not send candy with your child.
- Diaper bags and contents such as baby food jars, bottles, pacifiers, diapers, etc. must also be labeled with the child's name.
- **POLICY CHANGE**- all parents must provide a change of clothes for their child. You may send a change of clothes in a zip-lock bag with your child's name on it labeled for PLAYPALS and we will be happy to keep them for you the entire semester you are enrolled. If you choose not to do this, please make sure that your child is sent with a change of clothes each day. We do not have extra clothing for accidents and parents will need to be contacted to pick up their child if no change of clothes is provided.

**Contact Information**

Amy Miller  
 PLAYPALS Director .....798-9882 or playpals@rbcdothan.org  
 Jessica Pedersen  
 Director of Preschool Ministry.....792-9406 ext 256



# Ridgecrest Baptist Church

## PLAYPALS

### REGISTRATION & EMERGENCY INFORMATION

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ AGE \_\_\_\_\_

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ AGE \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Mother's name: \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Father's name: \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email: \_\_\_\_\_

Church that you currently attend \_\_\_\_\_

In the event of an emergency & we are unable to reach parents, please list alternate person(s) to contact in case of emergency

1. \_\_\_\_\_ /relationship \_\_\_\_\_

Phone # (h) \_\_\_\_\_ (wk) \_\_\_\_\_ (cell) \_\_\_\_\_

2. \_\_\_\_\_ /relationship \_\_\_\_\_

Phone # (h) \_\_\_\_\_ (wk) \_\_\_\_\_ (cell) \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Policy Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_

Allergies or Special Notes:

#### Medical Release:

I hereby give my consent for necessary treatment to be administered to my child(ren),

\_\_\_\_\_.

In the event of any emergency at which time I cannot be reached, I give my consent to be transported by ambulance, if the situation warrants it. I hereby release Ridgecrest Baptist Church and the staff thereof and any other parties of the church from liability in case of an accident.

**I have read the PlayPals policies and understand my responsibilities.**

Parent or Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_